

The Coordinating Council for the Northeast Regional Educational Cooperative is seeking to fill the position of Executive Director with a start date on July 1, 2024.

**About the Opportunity:**

Responsible for the efficient operation of the organization, compliance with REC 6 policies and procedures, state and federal regulations and providing the highest quality of services to member school districts.

**Qualifications:**

- Master's degree in Education from an approved accredited four-year institution
- Current Education Administrative License issued by the NM Public Education Department

**Experience:**

- Five years of experience in a public-school setting
- Supervise and manage staff
- Experience in Special Education is preferred

**Knowledge, Skills, Abilities, and Expectations:**

- High Ethical and Moral Standards
- Knowledge of education in New Mexico
- Knowledge of federal and state education law and regulations
- Knowledge of public-school budgeting and reporting
- Skilled at directing and motivating staff
- Ability to work with a small staff and public-school districts of various sizes
- Ability to provide guidance and support to public school districts for their local efforts
- Ability to communicate effectively with school administrators, teachers and support staff
- Ability to organize and prioritize
- Extensive travel throughout the state of New Mexico

**Salary Range:**

- Competitive compensation package commensurate with experience

If interested, please submit a letter of interest and resume with 3 references:

Documents are due by May 31<sup>st</sup>, 2024 and can be sent electronically to:

[Christopher\\_gutierrez@wlv.org](mailto:Christopher_gutierrez@wlv.org)

Or by mail to:

NEREC, c/o Council Chair, Christopher Gutierrez  
PO Box 927, Las Vegas, NM 87701

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